

SELLER

CHECKLIST



Bring the original and a copy of Rescind to the Assessor's Office.
(Unless the title company is doing it for you)

Order the final water bill. In case of any inquiries, please do not
hesitate to reach out to your agent for assistance.

Upon occupation, complete and submit the Key Exchange and
Damage Release forms (if applicable) at the time of exchanging
keys. These forms can be found in your closing package.

Ensure that the process of transferring utilities out of your name is
completed upon move-out.

Cancel your Homeowners Insurance and provide the required
documentation to your insurance provider in a timely manner.

Send your forwarding address to the post office as soon as possible
to avoid any potential delays or misplacement of your mail.

Cancel automatic payments. Including water, utilities, cable, and the
Homeowners Association. (if applicable)

Contact bill providers with your new address. Including cell phones,
credit cards, banks, etc.